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**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
BOARD OF FOREIGN SERVICE EXAMINATIONS**

A N N O U N C E M E N T

The Board of Foreign Service Examinations, pursuant to the provisions of the Foreign Service Act (R.A. No. 163), hereby announces the following:

Applicants for the examination must be knowledgeable on the economic, political and social conditions of the Philippines.

Applicants are advised to check the eligibility requirements to ensure that they meet the said admission requirements.

DUTIES OF A FOREIGN SERVICE OFFICER

The duties of a Foreign Service Officer include investigating and gathering information on the Philippines, political and economic conditions, and other matters of interest to the Department of Foreign Affairs.

FSO EXAMINATIONS

The 2013 FSO Examinations is composed of five (5) parts:

- (1) Qualifying Test;
- (2) Preliminary Interview;
- (3) Written Test;
- (4) Oral Test; and
- (5) Psychological Test;

I. Qualifying Test – 10 March 2013

The Qualifying Test covers (1) English grammar and correct usage; (2) reading comprehension; and (3) current events.

The testing centers for the Qualifying Test are in Bacolod City, Baguio City, Zamboanga City, and Cebu City.

Candidates must obtain a passing grade of at least 80% in the Qualifying Test to be eligible for the Preliminary Interview.

II. Preliminary Interview – 06 April 2013 (tentative)

The Preliminary Interview shall be held after the results of the Qualifying Test are announced.

The Preliminary Interview shall be held in Metro Manila. However, the Board may allow candidates to take the interview in their home cities.

Candidates must obtain an overall rating of "PASS" from the panel in order to be eligible for the Written Test.

III. Written Test – 10, 11, & 12 April 2012 (tentative)

The Written Test covers the following six subjects with the corresponding weightage:

	1. English	20%
2. Filipino	5%	
3. Philippine Political, Economic, Social and Cultural Conditions - Philippine history, culture, foreign policy	30%	
4. International Affairs - Theory and practice of international economics and trade, international politics	10%	
5. World History	10%	
6. Foreign Language - Arabic, Bahasa Indonesia, Chinese, French, German, Japanese, or Spanish	5%	

The testing center for the Written Test is the Department of Foreign Affairs, Manila.

Candidates must obtain a passing grade of at least 75% in the Written Test.

IV. Psychological Test (To be announced)

The Psychological Test shall be held in Manila after the results of the Oral Test are announced.

Candidates shall be evaluated and certified as having passed the Psychological Test.

V. Oral Test (To be announced)

The Oral Test shall be held in Manila after the results of the Written Test shall be announced.

Candidates who obtain a transmuted score of at least 80% shall be deemed to have passed the Oral Test.

Applicants are required to pass the five (5) sequential parts of the entire FSO Examination all within the stipulated time.

QUALIFICATIONS AND REQUIREMENTS

Applicants shall meet the following requirements:

1. **Citizenship** - Applicants should be natural-born Filipino citizens
2. **Age** - Applicants should not be more than thirty-five (35)
3. **Education** - Applicants should have at least graduated from a
4. **Work Experience or Further Studies** - Applicants should have undergone employment or

HOW TO APPLY

1. Application forms may be obtained in the following means:

Application forms may be obtained in the following means:

- a. Downloaded from the DFA website (www.dfa.gov.ph);
- b. Personally secured from the Main Office, Regional Consular Offices (RCO)

2. Application forms shall be duly accomplished by the applicants and submitted in person from 12 Dec

3. The following shall be attached to the completed application forms:

- a. Certified True Copy (CTC) of transcript of records from the college or university
- b. Certified True Copy (CTC) of diploma or certificate of graduation from the college or university
- c. Proof of past or present employment or further studies.
- d. Original birth certificate issued by the National Statistics Office

- For those born abroad: Report of Birth at Post may be submitted in case no birth record is available
- For a Filipino citizen who has dual or multiple citizenships: a notarized affidavit stating that upon pa

- e. For married applicants: a Certified True Copy (CTC) of marriage contract from the local civil registry office.
- f. Eight (8) pieces 1-1/2in. x 2in. black and white or color studio-taken photographs.
- g. Two (2) self-addressed and self-stamped envelopes marked as priority mail.

Applications with incomplete documentary requirements shall not be accepted.

A non-refundable admission fee of five hundred pesos (P500.00) shall be collected from those who shall be required to take the examination.

LIST OF DFA OFFICES

DFA Main Office: Board of Consular Officers		DFA Main Office: Board of Consular Officers
DFA NCR-East Office: 7th Floor, East Tower, SM Mall of Asia, Mandaluyong City	Tel (02) 570-3230	Fax (02) 570-3230
DFA NCR-Central Office: 3rd Floor, Lungsod ng Alabang, Alabang, Muntinlupa City	Tel (02) 885-1000	Fax (02) 885-1000
DFA NCR-West: 5/F, SM City Manila, 9995 Avenida Almeda (Concepcion St), Manila	Tel (02) 556-9995	Fax (02) 556-9995
DFA Satellite Office Angeles: 3rd Floor, Angeles Mall, Angeles City	Tel. (045) 304-0191	Fax (045) 304-0191
DFA RCO Bacolod: 2/F, East Bldg, 534-435 Corner Ferrel Rd, Bacolod City	Tel (034) 435-4355	Fax (034) 435-4355
DFA RCO Baguio: Upper Bldg, 142-225M City Baguio, Dagupan City	Tel (074) 422-2255	Fax (074) 422-2255
DFA RCO Butuan: CES Building, Marikina Boulevard, Butuan City	Tel (085) 342-7822	Fax (085) 342-7822
DFA RCO Cagayan de Oro: 2nd Floor, Kina Center, Cagayan de Oro City	Tel (08822) 724-309	Fax (08822) 724-309
DFA RCO Cebu: 4th Floor, 682-520-5998, Metro Cebu, 682-520-5998, Cebu City	Tel (032) 520-5998	Fax (032) 520-5998
DFA RCO Cotabato: People's Palace, Cotabato City	Tel. (064) 421-3495, 421-3878	Fax (064) 421-3495, 421-3878
DFA RCO Davao: 3/F, 5th Floor, 1027, 285152, Ecomail: Davao@dfa.gov.ph	Tel (082) 225-1027, 285152	Fax (082) 225-1027, 285152
DFA RCO General Santos: 3rd Floor, 826-9089, Plaza General Santos City	Tel (083) 554-2742	Fax (083) 554-2742
DFA RCO Iloilo: Yulo Street, Iloilo City	Tel (033) 335-0221	Fax (033) 335-0221
DFA RCO La Union: 5th Floor, 607-649, La Union City	Tel (022) 607-649	Fax (022) 607-649
DFA RCO Legazpi: 7th Floor, 773-486-8000, Legazpi City	Tel (052) 486-8000, 820-33	Fax (052) 486-8000, 820-33
DFA RCO Lipa: 2/F, 0590-1111, Lipa City	Tel (043) 722-	Fax (043) 722-

2013 FSO Examination Announcement

Wednesday, 12 December 2012 15:34

DFA RCO Lucena: 3rd Floor, PFA (042) B768981, L. Taglador St., Capatzen, Lucena City @ Tag	
DFA RCO Pampanga: 2nd Floor, R045, 636-0110 Mill City of San Fernando @ Pampanga @ Pampanga (042) 536-0	
DFA RCO Puerto Prince: 3rd Floor, PFA (042) B768981, L. Taglador St., Capatzen, Lucena City @ Tag	
DFA RCO Tacloban: Leyte SMO (053) 321-8237, Capitol Site, Santa Elena, Tacloban City @ Tacloban (053) 321-82	
DFA RCO Tuguegarao: 4th Floor, 646-0182, Infanta (078) 846-2318, Tuguegarao City @ Tuguegarao (078) 846-2318	
DFA RCO Zamboanga: 6th Floor, 062-017958, Veterans Ave, Zamboanga City @ Zamboanga (062) 017-958	