

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
Office of the Secretary															
	Common Office & Electrical Supplies	NP-S/SVP/PS											4,469,856.75		
	Philippine flags	NP-S/SVP/DC											20,000.00		
	Office Equipment, computer parts/supplies	NP-S/SVP/PS/DC											3,962,812.05		
	Motor vehicles supplies	NP-S/SVP/DC											119,500.00		
	Gifts (various) given by the Secretary to variuos Government Officials and foreign dignitaries	NP-S/SVP/DC	January-December 2012										3,500,000.00		
	Wines & liquours	NP-S/SVP/DC											3,322,800.00		
	Framing, picture developing and printing	NP-SVP/S/DC											250,000.00		
	Subscriptions (mobile/newspaper/magazine	NP-SVP/S/DC/PB											450,000.00		
	Job Order(Repair/Renovation/Relocation)	NP-SVP/S											1,600,000.00		
	Transportation(Purchase or Lease Basis)	PB/DC									6,408,000.00				
	Official Foreign Travels	NP-SVP/S	January-December 2012										5,332,469.50		
	Subtotal												29,435,438.30		
Internal Audit Services															
	Office Supplies	NP-S/SVP/PS/DC											450,000.00		
	Subscriptions (Phone/Newspapers/books	NP-SVP/DC											272,500.00		
	Foreign and Local Travels	NP-S/SVP											1,597,000.00		
	Training/Seminars/Workshop/Scholarships	NP-SVP/DC/S/AA											150,000.00		
	Repairs/ Renovation/Relocation	NP-SVP/S/PB											184,500.00		
	Subtotal												2,654,000.00		
DLLU															
	Travels	NP-SVP/S											700,000.00		
	Subscriptions	NP-SVP/S/DC											53,888.00		
	Office Equipment, computer/furnitures	NP-SVP/S/PB											370,000.00		
	Extraordinary/Miscellaneous	NP-SVP/S											100,000.00		
	Motor vehicle lease/rental	PB/NP-SVP/DC	January-December 2012										500,000.00		
	Subtotal												1,723,888.00		

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
CORATEL & MIS Division															
	Local Travel (Installation/Repair/IT Maintenance at RCOs)	NP-S/SVP	JANUARY-DECEMBER 2012										270,000.00		
	Common Office Supplies/IT equipment, supplies and materials	NP-SVP/S/PS/PB											834,000.00		
	Servers, Network Attached Storage, External HD, back-up servers, storage devices, etc.	PB/NP-SVP	January-December 2012										1,100,000.00		
	Lease of DFA Computer units	PB/NP-SVP	March- Dec 2012										4,700,000.00		
	Photocopiers	PB/NP-SVP	Oct-Dec 2012										700,000.00		
	Anti-Virus system (licenses & servers)	PB/NP-SVP	January-December 2012										800,000.00		
	DFA Webhosting	NP-SVP/S/PB	Oct-Dec 2012										300,000.00		
	Unified Threat Management (Cyberroam) Aseana OCA Office-license valid Apr 2012	NP-SVP/S/DC											150,000.00		
	Trunklines at DFA Main (Telephone lines)	PB/DC											4,500,000.00		
	Leased line bet. DFA main and OCA Aseana Office (tel. lines)	NP-DC											350,000.00		
	CMISD Direct Lines	NP-DC/SVP											400,000.00		
	Primary Internet Service Provider	NP-DC											2,490,000.00		
	Secondary Internet Service Provider	NP-SVP/S/DC											700,000.00		
	Installation of Add'l access point, wifi	NP-DC/PB											1,000,000.00		
	Maintenance for UPS for DFA Server	NP-DC/SVP											195,000.00		
	Maintenance for Zimbra DFA Internal email system	NP-DC/SVP										January-December 2012			
	Subtotal											18,579,000.00			
Office of Intelligence & Security															
	Office/Electrical Supplies	NP-S/SVP/PB/DC	January-December 2012										323,892.25		
	Office equipment/furnitures	NP-SVP/S/PB/DC	January-December 2012										286,600.00		
	Hosting of Activities	NP-SVP/S/AA	January-December 2012										681,300.00		
	Seminar/Workshop	NP-SVP/S/AA											9,000.00		
	Subtotal											1,300,792.25			

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
PUBLIC INFORMATION SERVICES UNIT (PISU)															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										208,967.05		
	Foreign and local travels	NP-SVP/S											293,120.00		
	Lease of motor vehicles	NP-SVP/S											300,000.00		
	lease of photocopying machine	NP-SVP/S											420,000.00		
	Communications subscriptions (mobile/landline)	NP-SVP/S/DC											250,000.00		
	Office Repairs and renovation	NP-SVP/S/PB											1,500,000.00		
	Office Equipment,computer parts, furniture	NP-SVP/S/PB											729,000.00		
	Airconditioning units	NP-SVP/S/PB/DC											150,000.00		
	Publication/Advertising	NP-SVP/S/DC											50,000.00		
Subtotal												3,901,087.05			
Office of the Undersecretary for Migrant Workers Affairs															
	Office Supplies	NP-SVP/S/PB/PS										no data			
	Office Equipment and furnitures	NP-SVP/S/PB/PS	Jan-Dec. 2012										3,685,000.00		
	Office Renovation/repair	NP-SVP/S/PB											1,450,000.00		
	Communications device and subscription	NP-SVP/S/DC											1,450,000.00		
	Conference/Meetings	NP-SVP/S/LV											10,000,000.00		
	Conference room furnitures outlay	NP-SVP/S/PB/LV											1,070,800.00		
	Subtotal												17,655,800.00		
Office of the Undersecretary for International Economic Relations															
	Office supplies/materials	NP-SVP/S/PB/PS	Jan-Dec 2012										448,181.43		
	Renovation to transform Bulwagang Quirino into Sentro Rizal	PB/AA/DC/SVP	Jan-Dec 2012										9,425,000.00		
	Proposed Cultural Diplomacy Unit/Office		Jan-Dec 2012												
	Renovations	PB/NP-SVP											5,000,000.00		

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
	Fumitures and Equipment	NP-SVP/S/PB											2,040,000.00		
	Lightings, sound, camera	NP-SVP/S											1,450,000.00		
	Panels frames for exhibitions	NP-SVP/S/DC											1,125,000.00		
	Coaster and van (1 each) for transportation	PB											4,200,000.00		
	communications device	NP-SVP/S											100,000.00		
	Collection of cultural products including subscriptions to cultural diplomacy journal	NP-SVP/S/PB											536,000.00		
	Office renovations and repair	NP-SVP/S/PB											1,887,200.00		
	Equipments (PC,UPS, AC,Printer, LCD TV, Ref, Camera)	NP-SVP/S/PB										Jan-Dec 2012			
	Web hosting	NP-SVP/S	Jan-Dec 2012										72,000.00		
	Newspaper and magazine subscription	NP-SVP/S/PB/DC	Jan-Dec 2012										106,900.00		
	Subtotal												28,018,781.43		
OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION															
	Office/Computer/Electrical Supplies	NP-S/SVP/PS/PB											1,155,613.92		
	Travel Arrangements	NP-SVP/S											1,711,706.00		
	Trainings/Seminar	NP-SVP/S/AA/DC											203,594.00		
	Rent/lease/subscriptions/communication	NP-SVP/S/DC/PB											807,898.08		
	Office fumitures/equipment	NP-SVP/S/PS/PB											120,988.00		
	Repair/renovation/relocation	NP-SVP/S/DC/PB											380,000.00		
	Hosting of Meetings	NP-SVP/S/LV										January-December 2012			
	Subtotal												5,180,200.00		
Board of Foreign Service Examinations															
	Office/Computer/Electrical Supplies	NP-S/SVP/PS/PB											179,642.51		
	Service Fees/Professional Fees- CSC	NP-DC/AA										January-December 2012			
	Travel Arrangements	NP-SVP/S											945,000.00		
	Conduct of Examinations-Related Expenses	NP-SVP/S/DC/AA										Jan-Dec 2012			

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
	Mgt.Assesment Fees (DAP)	NP-DC/AA	Jan-Dec 2012										1,992,900.00		
	Psychological Examination Fees	NP-SVP/S/DC											1,230,000.00		
	Honoraria for examiners/interviewers	NP-SVP/S/DC											2,602,638.00		
	Communications/advertising/delivery	NP-SVP/S											1,719,700.00		
	Subtotal												13,832,630.51		
Office of Fiscal Management															
	Foreign Travel	NP-SVP/S	Jan-Dec 2012										8,912,460.75		
	Local Travel	NP-SVP/S											884,400.00		
	Seminars	NP-SVP/S/DC/LV											1,382,400.00		
	Office Renovations, repairs, maintenance	NP-SVP/S/PB/DC											1,500,000.00		
	Subtotal												12,679,260.75		
Office of Personnel and Administrative Services															
	Common Office & Electrical Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										10,260,582.58		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/PB											8,318,203.16		
	Accountable forms (OR,authentication,etc.)	NP-DC/AA											71,064,800.00		
	Motor vehicle parts and supplies	NP-SVP/S/DC/PB											13,143,750.00		
	Purchase of examinations sets for employment of personnel	NP-SVP/DC											66,530.00		
	Car Insurance and registration fees	NP-SVP/DC											164,961.00		
	Flags	NP-SVP/S/DC/AA											3,685,920.00		
	Hosting of Activities	NP-SVP/S/DC/LV											15,075,000.00		
	Medical supplies	NP-SVP/S/DC/PB											1,932,573.17		
	Subscriptions-newspaper	NP-SVP/S/DC/PB											33,500.00		
	Subscriptions-mobile	NP-SVP/S											14,400.00		
	subscriptions-cable	NP-SVP/S											182,700.00		

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
	Repairs and maintenance of fingerscan	NP-DC/SVP	Jan-Dec 2012										48,000.00		
	DFA Projects														
	A. Fire Protection System	PB/NP-SVP/DC/S											32,580,800.00		
	B. Electrical Works	PB/NP-SVP/DC/S											174,064,800.00		
	C. Elevator	PB/NP-SVP/DC/S											17,136,000.00		
	D. Civil Works	PB/NP-SVP/DC/S											232,758,400.00		
	E. Mechanical Works	PB/NP-SVP/DC/S											115,012,800.00		
	F. Plumbing Works	PB/NP-SVP/DC/S											2,632,000.00		
	G. Building Insurance	DC/AA											15,792,000.00		
	Building Maintenance (Materials, Tools & Equipment)														
	I. Mechanical Unit	PB/NP-SVP/DC/S	Jan-Dec 2012										12,531,684.48		
	II. Electrical / Instrumentation Unit	PB/NP-SVP/DC/S											8,736,894.88		
	III. Carpentry Unit / Civil Works	PB/NP-SVP/DC/S											6,321,047.04		
	IV. Plumbing Unit	PB/NP-SVP/DC/S											8,277,464.29		
	V. Tools and Equipment	PB/NP-SVP/DC/S											6,254,133.49		
	Subtotal												756,088,944.09		
Office of Legal Affairs															
	Foreign Travel	NP-SVP/S	Jan-Dec 2012										2,227,500.00		
	Local Travel	NP-SVP/S/LV											172,500.00		
	Rents/lease	NP-SVP/S/LV											720,000.00		
	Books, Newspapers subscriptions	NP-SVP/S/PB/DC											80,000.00		
	Repairs, Renovation, Maintenance	NP-SVP/S/PB/DC											440,000.00		
	Office Equipment outlay	NP-SVP/S/PB/DC											133,000.00		
	Hosting of Activities (MCLE)	NP-SVP/S/DC/AA	Jan-Dec 2012										120,000.00		
	Subtotal												3,893,000.00		

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
Office of Protocol															
	Office Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										437,100.00		
	Office Equipment outlay	NP-SVP/S/PS/PB/DC											150,000.00		
	Extraordinary /Miscellaneous	NP-SVP/S/DC											400,000.00		
	Repairs, Renovation, Maintenance	NP-SVP/S/PS/PB/DC											396,800.00		
	Communications equipment/subscriptions	NP-SVP/S/DC											1,885,500.00		
	Local & Foreign Travel	NP-SVP/S											3,269,400.00		
	Subtotal											6,538,800.00			
Office of Consular Affairs															
	Office Supplies and materials	NP-SVP/S/PS/PB/DC	Jan-Dec 2012										129,957,122.00		
	Accountable Forms (Passport/Visa/Consular Forms)	NP-DC/AA											3,858,876,920.00		
	Office Equipment,computer parts, furniture	PS/PB/SVP/DC	Jan-Dec 2012										32,054,850.00		
	Subscription	NP-SVP/S/PB/DC											2,296,500.00		
	Data Capturing Machine/equipment	PB/DC/AA											150,000,000.00		
	Machine Readable VISA sytem	PB/DC/AA											185,000,000.00		
	CCTV system	NP-SVP/S/DC/PB											700,000.00		
	Canopy Installation & materials	NP-SVP/S/PB											2,500,000.00		
	Paging System	NP-SVP/S/PB/DC											500,000.00		
	Relocation, Maintenance, Improvement	DC/S/SVP/PB											16,974,000.00		
	Local Travels (Mobile Passport)	NP-SVP/S/LV											3,768,169.60		
	Foreign Travels	NP-SVP/S											7,533,000.00		
	Travels to RCOs	NP-SVP/S/LV											2,236,528.00		
	Hosting of Meetings/Seminars/Workshops	NP-SVP/S/DC/LV											19,358,825.00		
	Subtotal											4,411,755,914.60			

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (Php)			
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO	
NCIE																
	Common Office /Computer and Electrical Supplies	NP/SVP/S/PS/PB	Jan-Dec 2012										937,930.00			
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/PB/DC											819,500.00			
	Printing and Binding	NP-SVP/S/PB											100,000.00			
	Seminars/Workshops	NP-SVP/S/LV											256,000.00			
	Lease of Motor Vehicle	NP-SVP/S/PB											392,000.00			
	Travels	NP-SVP/S/PB											2,405,830.35			
	Subtotal															
OFFICE OF THE UNDERSECRETARY FOR POLICY																
	Common Office and Electrical Supplies	NP/SVP/S/PS/PB	Jan-Dec 2012										249,695.13			
	Office Equipment/furnitures	NP-SVP/S/PS/PB/DC											201,815.68			
	Travels	NP-SVP/S											3,024,245.70			
	Subscriptions -magazine/cable	NP-SVP/S/PB/DC											132,436.00			
	Motor vehicle rental	NP-SVP/S											528,000.00			
	Photopier rental	NP-SVP/S/PB	Jan-Dec 2012										96,000.00			
	Subtotal											4,232,192.51				
United Nations and International Organization																
	Travels	NP-SVP/S	Jan-Dec. 2012										47,472,865.45			
	Web Hosting SNAMM Portal	NP-SVP/S/DC										*	300,000.00			
	Meetings/Events/Seminar Hosting	NP-SVP/S/LV											526,000.00			
	Office Renovation/repair	NP/SVP/S/PS/PB											1,500,000.00			
	Office supplies/materials	NP-SVP/S/PS/PB											499,142.00			
	Books, newspaper/magazine /cable subscription	NP-SVP/S/PB/DC	Jan-Dec. 2012										93,767.00			
	Equipments , computers, appliances	NP-SVP/S/PS/PB											1,162,860.00			
	Subtotal											51,554,634.45				

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity								Source of Funds	Estimated Budget (Php)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing		NTP Prep & Issuance	Total	MOOE
Office of Middle East and Africa Affairs														
	Office Supplies and Materials	NP-SVP/S/PS/PB	Jan-Dec 2012									no amount		
	Foreign Travel to attend meetings, consultations, seminars, etc.	NP-SVP/S										3,600,000.00		
	Hosting of meetings, visits,events, etc	NP-SVP/S/LV										22,497,000.00		
	News, magazine,cable subscription	NP-SVP/S/DC										117,900.00		
	Office equipment	NP-SVP/S/PS/PB/DC										no amount		
	Subtotal										26,214,900.00			
ASPAC														
	Office Supplies and Materials	NP-SVP/S/PS/PB										1,496,021.80		
	Hosting of meetings, visits,events -Div. I	NP-SVP/S/PB/LV										7,450,690.05		
	Foreign Travel to attend meetings, consultations, seminars, visits,etc.	NP-SVP/S/PB/LV										3,604,950.00		
	Hosting of meetings, visits,events -Div. II	NP-SVP/S/PB/LV										1,709,540.00		
	Hosting of meetings, visits,events -Div. III- A	NP-SVP/S/PB/LV										6,929,000.00		
	Hosting Activities-Div III-B/IV	NP-SVP/S/PB/LV										2,232,308.10		
	Hosting of meetings, visits,events -Div. IV	NP-SVP/S/PB/LV										7,370,915.00		
	Subtotal										30,793,424.95			
Office of ASEAN Affairs														
	Office Supplies and Materials	NP-SVP/S/PS/PB	Jan-Dec 2012									3,417,146.83		
	Office Equipment, materials, furniture	NP-SVP/S/PS/PB/DC	Jan-Dec 2012									644,680.00		
	Lease of IT, audio/video equipment for hosting of int'l. meetings/conferences	NP-SVP/S/PB	Jan-Dec 2012									2,111,100.00		
	Subcriptions/rentals	NP-SVP/S/PB/DC										731,300.00		
	Office repairs, renovation, maintenance	NP-SVP/S/PB										198,425.00		
	Foreign Travels-Division 1	NP-SVP/S/PB										16,041,110.00		
	Foreign Travels-Division 2	NP-SVP/S/PB										5,945,996.70		
	Foreign Travels-Division 3	NP-SVP/S/PB										2,603,101.56		

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
	Foreign Travels-Division 4	NP-SVP/S/PB	Jan-Dec 2012										1,023,645.21		
	Foreign Travels-Division 5	NP-SVP/S/PB											10,442,804.43		
	PH Hostings of Meetings	NP-SVP/S/PB/DC/LV										ICF /GoP	40,074,580.00		
	Subtotal												83,233,889.73		
Office of American Affairs															
	Office Supplies and Materials	NP-SVP/S/PS/PB	Jan-Dec 2012										519,145.34		
	Local travels to attend/assist meetings	NP-SVP/S/LV											51,200.00		
	Foreign travels to attend int'l meetings, consultations, etc	NP-SVP/S/PB											10,236,917.00		
	Hosting of activities	NP-SVP/S/PB/LV											2,378,400.00		
	FEALAC local travels	NP-SVP/S/PB/LV											94,200.00		
	FEALAC foreign travels	NP-SVP/S	Jan-Dec 2012										3,678,201.20		
	lease, subscriptions	NP-SVP/S/DC											303,604.00		
	Printing,advertising, publication, subtitling	NP-SVP/S/PB/DC											905,000.00		
	Training amd Scholarship	NP-SVP/S/DC/AA											800,000.00		
	Office Renovations & furniture outlay	NP-SVP/S/PB											300,000.00		
	Subtotal												19,266,667.54		
Office of European Affairs															
	Office Supplies and Materials	NP-SVP/S/PS/PB	Jan-Dec 2012												
	Office Equipment, materials, furniture	NP-SVP/S/PS/PB/DC											207,013.60		
	Subscription (magazine,newspaper,cable)	NP-SVP/S/DC/PB	Jan-Dec 2012										1,327,200.00		
	Subscriptions (mobile/landline)	NP-SVP/S											81,600.00		
	Hosting of Activities	NP-SVP/S/PB/LV											1,357,860.00		
	Travels	NP-SVP/S/LV													
	Subtotal												2,973,673.60		
Office of Strategic Planning and Policy Coordination															
	Local and foreign travels	NP-SVP/S/LV	Jan-Dec. 2012										7,874,839.25		

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
	Communications services	NP-SVP/S	Jan-Dec. 2012										242,000.00		
	Repairs and Maintenance	NP-SVP/S/PB/DC											426,250.00		
	Supplies and materials	NP-SVP/S/PS/PB											1,091,607.00		
	Rents and subscription	NP-DC/SVP/S/PB											753,500.00		
	Trainings and scholarships	NP-SVP/S/DC/AA											1,071,400.00		
	Books and materials	NP-SVP/S/DC											7,370.00		
	Furnitures, fixtures and equipment	NP-SVP/S/PB/DC											784,475.00		
	Library books and materials outlay	NP-SVP/S/DC											69,841.00		
	GAD	NP-SVP/S/DC/AA											577,737.31		
	other expenses	NP-SVP/S/PB/DC											87,780.00		
	Subtotal												12,986,799.56		
Office of the Undersecretary for Special and Ocean Concerns															
	Office Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										498,798.44		
	Subtotal												498,798.44		
Ocean Concerns Office															
	Office Equipment, Supplies and Materials	NP-SVP/S/PS/PB	Jan-Dec 2012										522,776.32		
	Office renovations and repair	NP-SVP/S/PS/PB/DC	Jan-Dec 2012										60,000.00		
	Subtotal												582,776.32		
Commission on Maritime and Ocean Affairs Secretariat															
	Office Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012												
	Office Equipments, furniture	NP-SVP/S/PS/PB/DC													
	Subtotal												1,103,000.00		
OAVS															
	Common Office & Electrical Supplies	NP-SVP/S/PS/PB/DC	Jan-Dec 2012										738,882.27		
	Subtotal												738,882.27		
	TOTAL-MAIN OFFICE												5,552,328,436.70		

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
DFA/REGIONAL CONSULAR OFFICES															
RCO-Cagayan de Oro City															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										422,327.05		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/PB											305,892.50		
	Drinking water supply	NP-SVP/S											14,400.00		
	Cellphone subscription	NP-SVP/S/DC											7,188.00		
	Printing/ publication/advertising	NP-SVP/S/DC											20,000.00		
	Newspaper/cable subscription	NP-SVP/S/DC											11,115.00		
	Termite Abatement Maintenance Program	NP-SVP/S											88,000.00		
	Subtotal											868,922.55			
RCO-Davao															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										625,056.30		
	Office Equipment,computer parts, furniture	NP-SVP/S/PB											457,153.30		
	Drinking water supply	NP-SVP/S											18,000.00		
	Newspaper subscription	NP-SVP/SDC											16,800.00		
	Repairs and maintenance	NP-SVP/SDC											100,000.00		
	Travels (mobile)	NP-SVP/SDC/LV											84,000.00		
	Seminars/meetings	NP-SVP/S/AA/LV											164,000.00		
	Subtotal											1,465,009.60			
DFA-Mindanao															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS	Jan-Dec 2012										88,069.37		
	Office Equipment,computer parts, furniture	NP-SVP/S/DC	Jan-Dec 2012										111,190.10		
	Newspaper/cable subscription	NP-SVP/S/DC											27,840.00		

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
	Drinking water supply	NP-SVP/S/DC	Jan-Dec 2012										6,000.00		
	Travels	NP-SVP/S/LV											570,000.00		
	Subtotal												803,099.47		
RCO-Butuan															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS	Jan-Dec 2012										267,429.88		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/PB/DC											897,766.72		
	Subtotal												1,165,196.60		
RCO-La Union															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										443,263.35		
	Office Equipment,computer parts, furniture	NP-SVP/S/DC/PB											1,206,800.00		
	Repair of Airconditioning System including refill of fire extinguisher	NP-SVP/S/DC											189,198.00		
	Subtotal												1,839,261.35		
RCO-Lucena															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS	Jan-Dec 2012										315,062.00		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/DC/PB											287,490.00		
	Subtotal												602,552.00		
RCO- Bacolod															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										529,162.00		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS											378,500.00		
	Drinking water supply	NP-SVP/S/PB											12,000.00		
	Newspaper/cable subscription	NP-SVP/S/DC											54,000.00		

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Postin g of ITB	Pre-Bid Conference	Sub./Receipt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
	Repairs and maintenance	NP-SVP/S/DC/PB	Jan-Dec 2012										70,000.00		
	CCTV Instaliation,PABX System,Window Blinds	NP-SVP/S											170,000.00		
	Electric & Water	NP-SVP/S/DC											480,000.00		
	Subscription-Telephone	NP-SVP/S/DC											96,000.00		
	Pouch & Delivery Charges	NP-SVP/S/PB											36,000.00		
	Travels	NP-SVP/S/LV											280,800.00		
	Seminars	NP-SVP/S/DC											108,000.00		
	Lease of Office and Staff House	NP-LV											1,140,000.00		
	Passport Accountable Forms	NP-SVP/S/DC/AA											295,800.00		
	Subtotal												3,650,262.00		
RCO-Zamboanga															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										871,188.00		
	Office Equipment,computer parts, furniture	NP-SVP/S/PS/PB											509,747.00		
	Generator	PB/DC											850,000.00		
	Travels	NP-SVP/S/LV											285,000.00		
	Hosting of Activities	NP-SVP/S/DC/AA/LV											120,000.00		
	Vehicle	PB/DC/SVP											2,000,000.00		
	Subtotal												4,635,935.00		
RCO-Baguio															
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB	Jan-Dec 2012										388,320.00		
	Office Equipment,computer parts, furniture	NP-SVP/S/DC/PB											133,800.00		
	Gasoline & Maintenance of service vehicle	NP-SVP/S/DC											500,000.00		
	Newspaper/cable subscription	NP-SVP/S/DC											19,200.00		
	Seminars	NP-SVP/S/DC/AA											70,000.00		
	Subtotal												1,111,320.00		

Department of Foreign Affairs
ANNUAL PROCUREMENT PLAN - CY 2012

Code PAP	Procurement/Activity/ Project	Mode of Procurement	Schedule for Each Procurement Activity									Source of Funds	Estimated Budget (PhP)		
			Pre-Proc Conf	Ads/Posti ng of ITB	Pre-Bid Conferenc e	Sub./Recei pt & Opening of bids	Bid Eval.	Post Qual.	Approval of Resolution & Issuance of NoA	Contract Prep. & Signing	NTP Prep & Issuance		Total	MOOE	CO
	RCO-Pampanga														
	Common Office /Computer and Electrical Supplies	NP-SVP/S/PS/PB											486,398.80		
	TOTAL - RCOs												16,627,957.37		
	GRAND TOTAL												5,568,956,394.07		

Reviewed by:


SHIRLEY O. NUEVO
Head, BAC Secretariat

Noted by:


JOSEPH GERARD B. ANGELES
BAC Chairman

Legend: PB-Public Bidding

DC-Direct Contracting

NP-Negotiated Procurement

PS-Procurement Service

S-Shopping

SVP-Small Value Procurement



BIDS AND AWARDS COMMITTEE

BAC Resolution No. 126-12

**RESOLUTION RECOMMENDING, BY REFERENDUM, THE APPROVAL OF
THE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2012
OF THE DEPARTMENT OF FOREIGN AFFAIRS**

WHEREAS, Section 7.2 of the Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184 or the Government Procurement Reform Act provides that no procurement shall be undertaken unless it is in accordance with the Annual Procurement Plan (APP) of the procuring entity;

WHEREAS, the Head of the Procuring Entity (HOPE), through Office Order No. 99-12 dated 31 January 2012, instructed all end-user units to submit their PPMPs for 2012 pursuant to Section 7.1 of the RIRR;

WHEREAS, the BAC Secretariat, upon receipt of all the Project Procurement Management Plans (PPMPs) from all end-user units, consolidated the same into a draft APP for 2012;

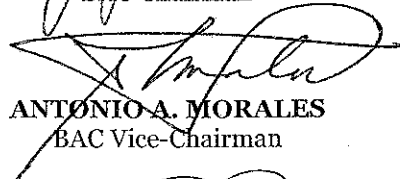
WHEREAS, the Office of Fiscal Management (OFM) reviewed all the PPMPs and the draft APP and submitted its comments thereon on 31 May 2012. The OFM noted that the Department's APP for 2012 contains proposals for the acquisition of furniture, equipment and IT items which cannot be funded outright in the absence of sufficient capital outlay and until realignment of portion of MOOE to Capital Outlay has been approved by the Department of Budget and Management (DBM);


WHEREAS, Section 7.4 of the RIRR provides that the updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity. The updating of the PPMPs shall be the responsibility of the respective end-user units of the Procuring Entities, while the consolidation of these PPMPs into an APP shall be lodged with the BAC Secretariat, subject to approval of the Head of the Procuring Entity;

NOW THEREFORE, in view of the above considerations, we, the members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the HOPE, the approval of the attached updated Annual Procurement Plan for CY 2012.

ADOPTED this 15th day of June 2012, Pasay City.


JOSEPH GERARD B. ANGELES
BAC Chairman


ANTONIO A. MORALES
BAC Vice-Chairman

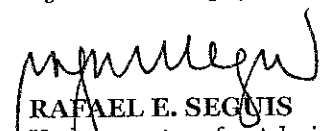

LAMBERTO V. MONSANTO
BAC Member

on foreign assignment
JUNEVER MAHILUM-WEST
BAC Member


KRISTINE LEILANI R. SALLE
BAC Member


JAN KENNETH E. BOLANTE
BAC Member

Approved:
By the Authority of the Secretary of Foreign Affairs:


RAFAEL E. SEGUIS
Undersecretary for Administration
and Head of the Procuring Entity