



## BIDS AND AWARDS COMMITTEE

**INVITATION TO BID  
FOR THE PROCUREMENT OF SECURITY SERVICES**

1. The Department of Foreign affairs (DFA), through the authorized appropriations under the FY 2013 General Appropriations Act, intends to apply the sum of **Eighty-Five Million Six Hundred Fifty Thousand Pesos only (Php 85,650,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the "Security Services." Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DFA-Bids and Awards Committee (BAC) now invites bids for the "Security Services", described as follows:

Lot No.	Project Specification	ABC (Php)	Non-refundable Bid Fees (Php)
1	SECURITY SERVICES	85,650,000.00	50,000.00

3. The DFA-BAC has scheduled the following activities for the said Project:

Pre-Bid Conference	Deadline for Submission of Bids	Bid Opening
<b>21 November 2012,</b> Wednesday, 1:30 pm	<b>03 December 2012,</b> Monday, 12:00 noon	<b>03 December 2012,</b> Monday, 1:30 pm
Venue: OUA Board Lounge, 12th Floor, DFA Main Building, Roxas Boulevard, Pasay City		

The Pre-Bid Conference shall be open to all interested bidders, however only bidders who have purchased the Bidding Documents shall be allowed to participate in the Pre-Bid Conference.

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act".
- Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided under the IRR of RA 9184.
5. Interested bidders may obtain further information from the DFA BAC Secretariat and inspect the Bidding Documents at the address given below, Mondays to Fridays from 9:00 a.m. to 5:00 p.m.
  6. A complete set of Bidding Documents may be purchased by interested bidders from the DFA BAC Secretariat Office and upon payment of a non-refundable fee in the amount specified in the schedule at the DFA Cashier. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and from the DFA website, provided that bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

7. Bids must be submitted to the DFA BAC Secretariat Office on or before 03 December 2012, 12:00 noon. All bids must be accompanied by a bid security in any of the acceptable forms in the amount stated in Section 27.2 of the IRR of RA No. 9184.
8. Bid Opening shall be on 03 December 2012, 1:30 pm. at the OUA Board Lounge, 12<sup>th</sup> Floor, DFA Main Building, Roxas Boulevard, Pasay City. Bids will be opened in the presence of the bidders or their authorized representatives who choose to attend. Late bids shall not be accepted.
9. The DFA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

DFA-BAC Secretariat  
Department of Foreign Affairs  
12<sup>th</sup> Floor, DFA Main Building,  
2330 Roxas Boulevard, Pasay City  
Tel. No. 834-4116; Fax no. 831-9584  
Email address: [www.bac.secretariat@dfa.gov.ph](mailto:www.bac.secretariat@dfa.gov.ph)

**(SGD) ALEJANDRINO A. VICENTE**  
Alternate Chairman

14 November 2012, Pasay City.