



PURCHASE ORDER
DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier: <u>MICRO COMPUTER LEADER</u>	P.O. No. <u>PRF 10-006-12</u>
Address: _____	Date <u>4-Oct-12</u>
	Mode of Procurement <u>Small Value Procurement</u>

Intendment:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>Property Maintenance and Transportation Division</u>	Delivery Term: _____
Date of Delivery: _____	Payment Term: _____

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1 xxx	unit xxx	1 xxx	<u>Office of Fiscal Management</u> Rackmount Server xxxxxxxxx NOTHING FOLLOWS xxxxxxxxx	P 498,695.08 xxx	P 498,695.08 xxx
Total Amount in Words)					P 498,695.08

in case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) percent for every day of delay shall be imposed.

Forme:

Very truly yours,

(Signature over printed name)

(Date)

JAIME VICTOR B. LEDDA
Assistant Secretary, OCA

Positioning Office/Dept:

OCA

Funds Available:

Disbursement is subject to existing accounting and auditing rules and regulations.

Amount:

JAIME VICTOR B. LEDDA
Assistant Secretary, OCA

GERARDO S. MARTINEZ
SCDO-PRF

ALOB No.: