



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FOREIGN AFFAIRS  
BIDS AND AWARDS COMMITTEE  
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**SUPPLEMENTAL / BID BULLETIN No. 4**

PROJECT : DFA-RCOCC DELIVERY SERVICES FOR FY 2013

DATE : 17 January 2013

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This supplemental/bid bulletin is issued to provide additional information to all prospective bidders for the above-named Project and which shall form integral part of the original Bidding Documents, to wit:

1. In accordance with **GPPB Resolution No. 03-2012** entitled "Resolution Approving and Adopting Bid Securing Declaration as an Additional form of Bid Security", **Item No. 12.1 (b)(i) of Technical Documents** (Page 15) shall be amended to include the third form of Bid Security, which shall be read as follows:

- (i) Bid security in accordance with ITB Clause 18. If the Bidder opts to submit the bid security in the form of:
  - (i.1) a bank draft/guarantee or an irrevocable letter of credit issued by a foreign bank, it shall be accompanied by a confirmation from a Universal or Commercial Bank; or
  - (i.2) a surety bond, it shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments; or
  - (i.3) **In lieu of a bid security mentioned in Section 27.2 of the Revised IRR of R.A. 9184, the bidder may submit a BID SECURING DECLARATION that is an undertaking which states, among others, that the bidder shall enter into contract with the procuring entity and furnish the required performance security within ten (10) calendar days, or less, as indicated in the Bidding Documents, from receipt of the Notice of Award, and committing to pay the corresponding fine and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as required in the guidelines issued by the GPPB.**

Please note however that if the bidder opts to submit a BID SECURING DECLARATION, the prescribed form provided under GPPB Resolution No. 03-2012, herein attached as "Annex I" shall be used.

All prospective bidders are reminded that the schedule of **Opening of Bids** will be on **22 January 2013, Tuesday, 1:30 p.m.** at the OUA Board Lounge, 12<sup>th</sup> Floor, DFA Main Building, Roxas Boulevard, Pasay City. DFA-BAC will only accept bids from those who have paid the non-refundable bidding document fee of Five Thousand Pesos (Php5,000.00). Deadline for submission of bids is at **12:00 noon of 22 January 2013**. Late bids shall not be accepted.

For the information and guidance of all concerned.

  
**ALEJANBRINO A. VICENTE**  
Alternate Chairman  
Bids and Awards Committee

REPUBLIC OF THE PHILIPPINES )  
CITY OF \_\_\_\_\_ ) S.S.  
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**BID-SECURING DECLARATION**

Invitation to Bid/Request for Expression of Interest No.<sup>1</sup>: [Insert reference number]

To: [Insert name and address of the Procuring Entity]

I/We<sup>2</sup>, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration<sup>3</sup>, if I/we have committed any of the following actions:
  - (i) Withdrawn my/our Bid during the period of bid validity required in the Bidding Documents; or
  - (ii) Fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the Contract, in accordance with the Bidding Documents after having been notified of your acceptance of our Bid during the period of bid validity.
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
  - (c) I am/we are declared as the bidder with the Lowest Calculated and Responsive Bid/Highest Rated and Responsive Bid<sup>4</sup>, and I/we have furnished the performance security and signed the Contract.

<sup>1</sup> Select one and delete the other.

<sup>2</sup> Select one and delete the other. Adopt same instruction for similar terms throughout the document.

<sup>3</sup> Issued by the GPPB through GPPB Resolution 03-2012 on 27 January 2012.

<sup>4</sup> Select one and delete the other.