



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
BIDS AND AWARDS COMMITTEE
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SUPPLEMENTAL / BID BULLETIN No. 1

PROJECT : DFA Security Services for CY 2013

DATE : 18 February 2013

This supplemental/bid bulletin is issued to provide prospective bidders for above-named Project additional data to the Bidding Documents, particularly on the following:

ITB Clause 12.1 (a)(iii)

- Statement of all its ongoing and completed government and private contracts within two (2) years (i.e. 2011 and 2012) prior to the deadline for the submission and receipt of bids. Statement of all completed contracts shall be accompanied by certificates of acceptance or official receipts from the end-users/clients.

ITB Clause 18.1

- Bid Securing Declaration which states, among others, that the bidder shall enter into contract with procuring entity and furnish the required performance security within ten (10) calendar days, or less, as indicated in the Bidding Documents, from receipt of the Notice of Award, and committing to pay the corresponding fine and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as required in the guidelines issued by the GPPB.

Standard Computation Form of DOLE Department Order No. 18-A


- All bidders are required to submit the attached Standard Computation Form per DOLE Department Order No. 18-A.

All prospective bidders are likewise informed that the Bid Form has been amended, as enclosed, in accordance with the Philippine Bidding Documents of 2010 (Fourth Edition).

DFA-BAC will only accept bids from those who have paid the non-refundable bidding document fee of Fifty Thousand Pesos (Php50,000.00). Bidders shall indicate the amount paid and Official Receipt No. on the cover of their Bid Envelopes. Bidders who have purchased the bidding documents during the first failed bidding for this Project shall be exempt from paying the required bid document fee.

Deadline for submission of bids to the BAC Secretariat Office is at **12:00 noon** of **27 February 2013** (Wednesday) and no further revisions of schedules shall be made by the DFA-BAC for this Project. Late bids shall not be accepted.

For the information and guidance of all concerned.


ALEJANDRINO A. VICENTE
Alternate Chairman
Bids and Awards Committee

STANDARD COMPUTATION (Per DOLE D.O. 18-A, s. of 2011)		
	Daily Rate	
	Day Shift	Night Shift
Daily Basic Salary Rate		
Number of Days per Month		
REIMBURSABLE COSTS:		
(A) Payable Directly to Servicemen		
a. Basic Salary - at a daily rate for the equivalent of No. of days per month		
b. Night Differential Premium Pay - 10% of basic salary		
c. Emergency cost of living allowance		
d. 13th month pay - 1/12 of basic salary		
e. Service Incentive Leave Pay - 5 days per year at basic salary rate		
Subtotal A		
Subtotal B		
(B) Payable to the government Employee Share of :		
a. Social Security Premiums		
b. Philhealth Premiums		
c. ECC Insurance Premiums		
d. Pag-Ibig Fund Contribution		
Subtotal C		
TOTAL REIMBURSABLE COSTS - B+C		
ADMINISTRATIVE COST		
CONTRACT/BILLING RATE - per month		
CONTRACT/BILLING RATE - per day		
CONTRACT/BILLING RATE - per hour		

1. ABOVE RATES ARE EXCLUSIVE OF VALUE ADDED TAX

2. UNWORKED REGULAR HOLIDAYS WILL BE BILLED AT ABOVE RATE FOR 8 HOURS REGULAR WORK AND WHEN SUCH HOLIDAY OCCURS.

NOTE: Bidder must also submit breakdown for security personnel to be deployed to the Regional Consular Offices which are covered by different minimum Wage Orders.

Bid Securing Declaration Form

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION

Invitation to Bid/Request for Expression of Interest No.: PB-GS-03-2013

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.

2. I/We accept that:

- (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and,
- (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, if I/we have committed any of the following actions:
 - (i) Withdrawn my/our Bid during the period of bid validity required in the Bidding Documents; or
 - (ii) Fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the Contract, in accordance with the Bidding Documents after having been notified of your acceptance of our Bid during the period of bid validity.

3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:

- (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
- (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; (c) I am/we are declared as the bidder with the Lowest Calculated and Responsive Bid/Highest Rated and Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER'S
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. ____

Page No. ____

Book No. ____

Series of ____.