

PURCHASE REQUEST



Department of Foreign Affairs
Agency

Department : Office of Consular Affairs PR No. 01-04473 Date: Jan. 18, 2013

Section : _____ SAI No. _____ Date : _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	Document Scanner	16		
	pc	Digital Camera	5		
	pc	Signature Pads	9		
		(Specifications Attached)			

Purpose : Replacement of defective computer peripherals of Regional Consular Offices

Signature	Requested By: 	Approved by: 
Printed Name :	JAIME VICTOR B. LEDDA	MELITA S. STA. MARIA-THOMECZEK
Designation :	Assistant Secretary, OCA	Assistant Secretary, OPAS

Flatbed High-Speed Document scanner

- a. **Technology:** High Speed Scanner
- b. **Function(s):** For scanning forms, supplementary documents (e.g. NSO, ID) which shall be used to compare/validate applicants' identity, among other things.
- c. **Optical Resolution:** 200dpi up to 1200dpi
- d. **Speed (page per minute):** 60 ppm (page per minute)
- e. **Gray Scale:** Yes
- f. **Color:** Yes
- g. **Loading Tray:** Capable of loading at least 50 sheets
- h. **Scanning mode:** Duplex, Sheet-feed and flat bed
- i. **Interface:** USB 2.0
- j. **Scan Rate:** Gray: 5ms/line or higher Color: 15 ms/line
- k. **Form Factor:** External Desktop (for standard users) / Portable Scanner (for mobile user)
- l. **Media Size:** Minimum A4 Size Media
- m. **Features:**
 - Must support and compatible with the OS of the workstation
 - Must provide the necessary software (e.g. drivers, image capture software)
 - TWAIN Compliant
 - Must be able to OCR the data and feed the data into the ePassport System

Warranty: At least one (1) year warranty or the standard warranty of the Product Manufacturer (whichever is higher).

Signature Pad and Pen:

- a. **Technology:** Digital Signature Pad with Pen (touch pad, stylus)
- b. **Function(s):** Must be able to capture the signature of the applicant/claimant for the ePassport System, among other things.
- c. **Form Factor:** External
- d. **Weight:** Less than 0.5 kilogram
- e. **Connectivity / Interface:** Wired - USB
- f. **Movement Detection Technology:** Semi conductive / Resistive
- g. **Movement Resolution:** 300dpi
- h. **Signing Area:** At least 3x2.5 inches
- i. **Accessories:** With pen holder and connecting wire cable/to the stylus pen
- j. **Features:**
 - Must support and compatible with the OS of the Workstation.
 - Must provide the necessary software (e.g. drivers, IntegriSign Software)
 - Must electronically bind captured handwritten signatures into the digital documents/transactions
 - Captured signature must be recorded in the appropriate software of the ePassport System that requires it.
 - Pressure sensitive pen (battery-free)

Warranty: At least one (1) year warranty or the standard warranty of the Product Manufacturer (whichever is higher).

Digital Camera:

- a. **Technology:** Digital Camera
 - b. **Display:** At least 2x2 LCD
 - c. **Functions:** Must be able to capture a picture of the applicant (live capture) that is ICAO compliant and store the data into the ePassport System, among other things.
 - d. **Resolution:** 5 or 7 Mega Pixel (or higher)
 - e. **Zoom:** 4 times optical (or higher)
 - f. **Interface:** USB 2.0
 - g. **Power Supply:** External Power Supply (e.g. AC Adapter)
 - h. **Illumination:** 2 flash lights synchronized with built-in flash
 - i. **Features:**
 - With built-in flash
 - Supported by the OS of the Enrolment Workstations
 - Capable of storing images for back-up (at least 256MB)
 - Must be integrated with the Enrolment Workstation and application.
 - j. **Accessories and Others:**
 - Provide Tripod
 - Battery Charger
 - Necessary software and drivers
 - File size of images captured shall be minimized to fit the file size of the overall user data.
 - k. **Warranty:** at least one (1) year warranty or the standard warranty of the Product Manufacturer (whichever is higher):
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